



ROCK VALLEY CREDIT UNION

Make the Switch!

Thank you for choosing Rock Valley Credit Union for your banking and financial needs. By completing our switch kit, changing banks has never been easier!

Use the convenient forms below to close your accounts at your current bank and change your direct deposits and automatic payment withdrawals to Rock Valley Credit Union. If you need help, simply stop by our office and we will even help do it for you!

To locate your bank *Routing* number, look at the series of numbers on the bottom left of your current checks. The bank *Routing* number is the first nine digits in the series.

| | | |
|--|------------------------------|--------|
| John Smith 123 Golden St. Anywhere, IL 12345 | 2002 | |
| Pay to the order of | Pizza Place \$24.00 | |
| | Twenty Four & 00/100 dollars | |
| Memo | John Smith | |
| 123456789 | 0987654321 | 2002 |
| Routing# | Account# | Check# |

Close Account Request Form

Date _____

Bank/Other Financial Institution Name

Address

City/State/Zip

To Whom It May Concern:

Please close my account(s) with your financial institution:

Account Number: _____

Account Holders: _____

Please send a check to my address below:

If you have any questions, please contact me at _____ (phone #).

I understand that I will need to verify that all outstanding payments and deposits have cleared before the account is closed. I have already arranged to switch any automatic debits and deposits I have associated with this account.

Thank You,

Owner Signature

Printed Name

Date

Joint Owner Signature

Printed Name

Date

Mailing Address

Name _____

Address _____

City/State/Zip _____

Authorization to Change Automatic Withdrawal

Date _____

Name of Company That Makes Automatic Withdrawal

Address

City/State/Zip

To Whom It May Concern:

You are currently withdrawing \$ _____ (amount) on a _____ basis
for my _____ (what payment is for) from:

Old Bank: _____

Routing Number: _____

Account Number: _____

As of _____ (date), please discontinue withdrawals from this account
and begin withdrawals from my new account at:

Rock Valley Credit Union

1201 Clifford Avenue

Loves Park, IL 61111

Routing Number: 271988388

Account Number: _____

If you have any questions, please contact me at _____ (phone#).

Thank You,

Owner Signature

Printed Name

Date

Joint Owner Signature

Printed Name

Date

Direct Deposit Request Form

Date _____

Employer/Depositor Name

Address

City/State/Zip

To Whom It May Concern:

You are currently making direct deposits on my behalf to this account:

Financial Institution Name _____

Routing Number _____

Account Number _____

As of _____ (date), please discontinue direct deposits here and start direct deposits to my account at:

Rock Valley Credit Union

1201 Clifford Avenue

Loves Park, IL 61111

Routing Number: 271988388

My Account Number: _____ Savings/Checking (circle one)

If you have any questions, please contact me at _____ (phone #).

Thank You,

Owner Signature

Printed Name

Date

Joint Owner Signature

Printed Name

Date

Social Security/SSI Phone# 1-800-772-1213

Veteran's Benefits Phone # 1-800-827-1000